



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Audit Risk And Improvement Committee Meeting

6 November 2023

**AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA**

ON MONDAY 6 NOVEMBER 2023

MINUTES

Notes:

1.	OPENING OF THE MEETING	3
2.	APOLOGIES	3
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST	3
5.	STANDARD AGENDA ITEMS.....	3
5.1	STANDARD REPORTS	3
	5.1.1 2023 Financial Statements	3
5.2	FINANCE REPORTS	3
6.	SPECIAL AGENDA ITEMS	4
6.1	AUDIT REPORTS	4
	6.1.1 Internal Auditors Report.....	4
6.2	OTHER REPORTS	4
	6.2.1 SafeWork Improvement Actions.....	4
7.	GENERAL BUSINESS	5
	7.1 Annual Plan and Audit Plan	5
8.	NEXT MEETING	5

**MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA**

**ON MONDAY, 6 NOVEMBER 2023
COMMENCING AT 3:30 PM**

PRESENT:

Voting Attendees: Michael Quirk, Independent Member (*Chair*) – *via Audio-visual*
Shannon Buckley, Independent Member – *via Audio-visual*
Kylie Robinson, Independent Member – *via Audio-visual*
Councillor Lynda Summers, Council Member – *via Audio-visual*

Non-Voting Attendees: David Hogan, Chief Executive Officer
Mayor Chris Hanna, Council Member
Councillor Tricia Hopkins, Council Member

Guests: David Rawlings, Chief Strategy Officer
Patrick Dunn, Manager of Finance
Paul Edwards, Manager of Workforce Service Delivery
Paul Fitzsimons, Internal Auditor
Grace Wearn, Secretary Council and Committees (*Secretariat*)

1. OPENING OF THE MEETING

The Chair opened the meeting at 3:32 PM.

2. APOLOGIES

An apology for the meeting was received from Andrew Cox (independent member) and Simon Rennie (A/g Chief Financial Officer).

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

5. STANDARD AGENDA ITEMS

5.1 STANDARD REPORTS

5.1.1 2023 FINANCIAL STATEMENTS

Record No: I23/716

COMMITTEE RECOMMENDATION

ARIC25/23

That the Audit Risk and Improvement Committee:

- A. Endorse the draft General Purpose Financial Statement
- B. Note the less than favourable financial position identified in the draft Statement.
- C. Note the absence of the draft Special Purpose Financial Statement and Special Schedules to enable a more comprehensive view of Council's asset management and financial sustainability challenges.
- D. Be provided with a full copy of the audited Financial Statements at its next meeting of 11 December 2023, together with a report on any changes to the General Purpose Financial Statement subsequent to audit.

Moved Mr Quirk

Seconded Ms McRae

CARRIED

5.2 FINANCE REPORTS

Nil

6. SPECIAL AGENDA ITEMS

6.1 AUDIT REPORTS

6.1.1 INTERNAL AUDITORS REPORT

Record No: I23/706

COMMITTEE RECOMMENDATION	ARIC26/23
That the committee note the internal audit report and request the internal auditor take on comments from committee.	
Moved Mr Quirk	Seconded Mr Buckley
	CARRIED

6.2 OTHER REPORTS

6.2.1 SAFEWORK IMPROVEMENT ACTIONS

Record No: I23/729

OFFICER'S RECOMMENDATION
That ARIC note the update on SafeWork Improvement Actions issued related to the Cooma Office Building

This is an information only report.

COMMITTEE RECOMMENDATION	ARIC27/23
That ARIC note the update on SafeWork Improvement Actions issued related to the Cooma Office Building	
Moved Ms McRae	Seconded Mr Buckley
	CARRIED

7. GENERAL BUSINESS

7.1 ANNUAL PLAN AND AUDIT PLAN

Record No: I23/707

COMMITTEE RECOMMENDATION	ARIC28/23
That the Audit, Risk and Improvement Committee Adopt the work plan for the period January 2024 to December 2024.	
Moved Mr Quirk	Seconded Mr Buckley
CARRIED	

8. NEXT MEETING

Monday, 05 February 2024

There being no further business the Chair declared the meeting closed at 5:16 PM.

CHAIRPERSON



The above minutes of the Audit Risk And Improvement Committee Meeting of Snowy Monaro Regional Council held on 6 November 2023 were confirmed by Committee at a duly convened meeting on 05 February 2024 at which meeting the signature hereon was subscribed.